

## **DKG New Brunswick -STANDING RULES- 2023-2025**

**Revised January 2024**

At all provincial general meetings, acknowledgement is accorded to Founders, former Provincial Presidents and Honorary Members who are present.

1. At the Spring Convention in odd-numbered years, the President is presented with a DKG New Brunswick President's Pin, purchased by the treasurer and presented (usually) by the immediate past Provincial President.
2. At the Spring Convention, the President is presented with a gift to commemorate her biennium and to thank her. The choice of gift is made by the Executive Board, and the bill is submitted to the treasurer. It is usually presented by the host chapter President, or the convention convener.
3. Yearbooks are updated annually by the Yearbook Chair. The revised pages are distributed, one copy to each member.
4. A Travel Fund has been established (1989) for the purpose of assisting the president or her designate to attend the DKG International Convention/Northeast Regional Conference each year. Upon submission of the necessary receipts, she shall be reimbursed for the cost of the registration fee, accommodation and travel. Any reimbursement from the international body which covers any portion of these expenses shall be deposited in the Travel Fund.
5. Scholarship and Travel Funds – Fund raising: Each member pays a mandatory 80 cents to the Scholarship Fund and \$5.00 to the Travel Fund (as of 1989) annually.

Proposal:

6. Fund raising: Members may wish to personally donate items or funds to the chapter for service (books, school supplies, etc.) or projects.
7. A newsletter is prepared by the Editor three times per year. The first edition in the fall needs to include a report of the State/Provincial Spring Convention/Conference and the President's report of her attendance at the international summer Convention/Conference of the Society. The second edition will highlight fall/winter events and the third edition in the early spring shall carry information about the forthcoming provincial spring convention/conference. Conveners may use this as a vehicle for sending out registration forms if deemed necessary. At the Editor's discretion, there may be other issues, dependent upon material supplied by chapter presidents and others. She may seek material and/or pass on (reprint) material she feels to be important or of interest to members. She will be aware of copyright violation, but Editors within the Society share material willingly. She is responsible for sending a sufficient number of copies to each Chapter President for redistribution to her members.
8. Costs involved in hosting a provincial meeting should be covered by the registration fees of the participants. A deficit shall be covered from provincial funds.

9. Retirement gifts, donations for International President and Northeast Regional Director shall be determined by the Provincial President on the advice of the Provincial Executive.

10. At the Spring Conference/Convention, the hosting chapter will have any combination of the following non-paying guests: the DKG International Representative, the recipient of the Influential Woman Award, an ISF Speaker and a guest speaker(s) as required. All other attendees will pay registration fees unless the conference/convention is required to be held virtually.

11. DKG New Brunswick continues to support World Fellowship through DKG International dues.

12. Virtual Meetings: Because of health concerns for a member or family member, DKG New Brunswick “in person” meetings will be held as virtual meetings until the vaccine is available or the risk of Covid-19 has ended or as when deemed necessary

- i. meetings will be led by the DKG NB President or DKG NB 1<sup>st</sup> Vice President in her absence.
- ii participants will be responsible to join the meeting following the invitation.
- iii for voting purposes, a quorum will be required. If not, the motion will be discussed and tabled for future consideration.
- iv participants will raise a hand that shows up on a screen or by using a raised hand signal when wishing to speak.
- v motions are to be submitted in advance by email or text to the presider and will be added to the agenda.
- vi members may vote by voice, hand raising, email and/or telephone as required.
- vii if there is undue interference, the DKG NB President shall have the privilege of muting microphones and allowing the parliamentarian to speak to the issue.

13. The state parliamentarian will serve in her office at every virtual meeting. When she is questioned regarding an issue, she states her reply clearly so that everyone in the virtual meeting is able to listen. If the state parliamentarian is unable to attend the virtual meeting, it is her responsibility to fill the position with a former parliamentarian.

14. The President’s Travel Account: DKG NB will defer the President’s Travel Payment for each chapter if the President or her alternate is not able to attend the Regional Conferences and International Conventions in the future. If the president or alternate attends virtually, the state will cover the cost of registration.

15. Membership/Provincial Scholarships: To encourage membership DKG NB will present DKG NB bursaries to 4 active or future female educators in New Brunswick for educational study at a university within New Brunswick. Four (4) bursaries valued at \$500.00 each will be available for Beta Chapter. Those chosen will receive free membership for the year and will be encouraged to attend meetings.